



## Work Site Review

### Visual Check-Off List

1. Contractor: \_\_\_\_\_
2. Employing agency: \_\_\_\_\_
3. Work site location: \_\_\_\_\_
4. Type of work being done: \_\_\_\_\_
5. Number of youth assigned to the work site: \_\_\_\_\_
6. Number of youth on location during review If less than assigned number, explain: \_\_\_\_\_  
\_\_\_\_\_
7. Number of supervisors assigned to the work site: \_\_\_\_\_
8. Number of supervisors on location: If less than assigned number, explain: \_\_\_\_\_  
\_\_\_\_\_
9. Were youth performing assigned job duties during the review? If no explain: \_\_\_\_\_  
\_\_\_\_\_
10. Were adequate equipment/supplies available to perform assigned job duties? If, no explain: \_\_\_\_\_  
\_\_\_\_\_
11. Was anyone present at the work site other than agency employees, the supervisor(s) and the assigned youth? If yes, explain: \_\_\_\_\_  
\_\_\_\_\_
12. Did you observe any unsafe activities during the review? If yes, describe activity and immediate action taken: \_\_\_\_\_  
\_\_\_\_\_
13. Were work restrictions that apply to 16 & 17 year old youth being observed? If no, explain, describe violation, and immediate action taken: \_\_\_\_\_  
\_\_\_\_\_
14. Were any problems evident or reported to you during this work site review? If so explain: \_\_\_\_\_  
\_\_\_\_\_
15. Were there exemplary activities in progress that would be appropriate for use by the EKCEP media department in a success story, press release, or other public relations material? If yes, describe: \_\_\_\_\_  
\_\_\_\_\_
16. Other pertinent observations during this work site review: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Monitor's Signature**

\_\_\_\_\_  
**Date**